

# **Talent Development & Human Resources**

## **Minutes**

March 11, 2016 – 10:00 AM

Leigh Hall Room 416

Meeting Called by: Elizabeth Erickson

Type of Meeting: UC Committee

Attendees: Elizabeth Erickson, Martin Wainwright, Alisa Benedict O'Brien, Mary MacCracken, Bill Viau, Bonnie Bromley, and Myra Weakland (Todd Rickel missing with notice)

Notes submitted by: Alisa Benedict O'Brien

### **Agenda:**

Called to order by Dr. Erickson.

Bill will contact Patti Huth about activating his swipe card for access to Room 416.

Motion made to approve the Minutes of the February 26<sup>th</sup> meeting. Bonnie moved to accept the Minutes. Motion carried and vote was unanimous. Minutes of February 26th meeting approved.

Dr. Erickson began continued discussion on Recommendations Concerning UC Bylaws provided by consultants to the Board of Trustees from the Associate Board of Governors. The At UC this week, was one short to have quorum vote. UC set up ad hoc subcommittee to review By Laws and Dr. Erickson is a member of the subcommittee. One of our main concerns is preserving committees and campus-wide committee members. Martin discussed international student programs as an area of concern because the program was suspended. This is an example of why committees are necessary for shared governance. We need functioning committees who put together reports and plans, and whose input will be reviewed and considered. Critical to a functioning UC.

Review of Topic Submission by Jeanne Semilia re: training and professional development for staff.

General Discussion: Myra discussed offerings UA currently has – we reviewed the report and summaries provided by Myra. Atomic learning – online self-taught programs. Concern: we do not have the personnel to offer the type of programming Ms. Semilia is looking for at this time. Various programs are available online. Specific departments can pay for in-person education and training for staff. Continuing Education Office provides programming for \$109 per person

enrolled in the courses. Issues: no IT support at the time, no centralized office to oversee and provide trainings, no coordinators, no organized system of programs organized effectively.

Ohio State and Kent State have the most employee training. One option we can explore is reaching out to Kent State to see if UA employees could participate in their training programs.

To Jeanne Semilia – we are working on this issue and reviewing.

Ask CPAC and SEAC what types of training opportunities they would recommend for their constituencies and compile a report. Alisa will contact CPAC and Bonnie will contact SEAC.

In future, invite new IT manager to a meeting to discuss and get his input.

Meeting adjourned at 11:02 AM.